**Northwest Louisiana Human Service District (NLHSD)**

Meeting Agenda for

**Monday, September 1930 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

Meeting was called to order by Chairman Chris Nolen at 5:40 p.m.

Invocation was offered by Member McKinney.

The Pledge of Allegiance was recited by all those present.

Chairman Nolen welcomed guests, ED, and members.

Roll Call was taken. With seven members present, the Board had a quorum.

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| Bienville-Randy McKinney **P** | Bossier-Vacant | Caddo-Njeri Camara **P** | Claiborne-Christon Cupp **EX**  |
| DeSoto-Vacant | Natchitoches-Sandy Wiggins **P** | Red River-Wanda Brock  **P**  | Sabine-Marcelle Slaughter **EX** |
| Webster-Ora Rice **P** | Gov.-Deanna Fowler **P** | Gov.-Barbara Simpson **A** | Gov.-Chris Nolen **P** |
| Staff ED-D. Efferson |  |  |  |
| Guests-Duane Ebarb |  |  |  |

**Approval of Agenda—**Brock moved with a second by McKinney to accept the agenda without any modifications. Motion was carried.

**Approval of the Minutes for August 15, 2016—**Camara made the motion to approve the minutes as submitted with a second by Brock. Motion carried.

**Guest and Public Comments—**Duane Ebarb reported on recent actions of the DD Council. LaCAN (Louisiana Council’s Advocacy Network) and LaTEACH (Louisiana Together Educating ALL Children) are going to be going away and become a new LaCAN (Louisiana Citizens for Action NOW!). The new LaCAN is a statewide grassroots network for individuals and families advocating for a service system supporting individuals with disabilities to live in their own homes rather than a facility to receive necessary services. At next month’s meeting of Families Helping Families the changes will be discussed further.

**Agenda Items for Discussion/Action:**

**New Business**

**1.      Executive Limitations**

Motion was made by Camara to accept the ED’s Report as submitted with a second by Brock. Motion was carried. ED’s Report is on file as presented and found to be in compliance with Board expectations. It is noted that Fowler questioned whether training and access to finance site had been done by state department. ED nor FO have had the training or access granted to site to see specific line item disbursements. The flooding in south Louisiana has delayed this process. Efforts will be made to get this accomplished by next meeting.

**a.   Communication and Support to the Board Page 14**

**b. Financial Condition & Activities Page 7**

**2. Governance Process**

 **a. Global Gov. Commitment Page 15**

Fowler moved to accept policy as currently printed in the manual with a second from Brock.

 Motion carried**.**

 **b. Governance Style Page 15**

Brock moved to accept policy as currently printed in the manual with a second from McKinney.

 Motion carried**.**

 **c.** **Board Job Description Page 16**

Brock moved to accept policy as currently printed in the manual with a second from Camara.

 Motion carried**.**

 **d. Board Monitoring Summary Report August 2016**

Fowler distributed the report. Report was positive.

**3. Board Business**

 **a. Travel forms due/require signatures on Annual Authorization Forms**

Some questions regarding whether any changes in the travel form since last fiscal year were

 asked. There were none.

**b. Response to Board Recruitment letters**

There has been no response to letters or calls from parish governing entities regarding

 actions toward appointment of potential new members.

**4. Old Business**

 **a. September Board Compliance Monitoring Tool Completion**

 Board members were given the monitoring tool to evaluate the ED’s and the Board’s

 performance this meeting. Summary Report will be submitted at the next meeting.

**Announcements/Acknowledgements—**Rice did announce that she would not be able to attend the meeting next month due to another commitment.

**Next Proposed Meeting Date: Monday, October 17, 2016 @ 5:30**

Brock moved for adjournment with a second by Fowler. Motion carried.

Respectfully Submitted,

**Deanna L. Fowler**

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Secretary